



Unified School District 507
**Professional Development
 Points Request Form**

Section 1:

Name: _____ Date Submitted to Local PDC: _____

Activity Title: _____ Activity Date(s): _____

Section 2:

Points Requested:

_____ Knowledge (**single points**)

_____ Application (**double points**)

Date of original training: _____

_____ Impact (**triple points**)

Date of original training: _____

and

Date of Application Points: _____

_____ Service to the Profession (**single points**)

_____ College Credit (**20 points per credit hour**)
 (Please attach appropriate documentation)

Name of College/University: _____

Circle the appropriate box on the matrix below:

Professional Development Plans for Licensure Renewal	Content	Professional Education	Service to the Profession
Knowledge What do you know now that you did not know before?	1 contact hour = 1 pt	1 contact hour = 1 pt	1 contact hour = 1 pt
Application What are you doing now that you could/did not do before?	2x Knowledge Points	2x Knowledge Points	No points at this level
Impact How has student performance improved? What has changed about the program?	3x Knowledge Points	3x Knowledge Points	No points at this level

Teacher Signature _____

Date Denied _____ Reason _____

Approval Pending _____ Reason _____

Resubmit form to PDC committee by _____

Local PDC Committee Use Only

Number of Points Approved: _____ Date Approved: _____

Approved by: _____

*This form must be submitted to your local PDC within 30 days of the activity (Summer activities by Sept. 1)
 Approved forms will be processed and added to your transcript at least once per semester.*



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Section 3:

In the space below, describe the following two items:

- How this activity meets the goals of your Individual Development Plan.
- How could you implement this in your classroom?

Section 4:

If you have an agenda for the activity, please attach it to this form. Otherwise, please re-create a schedule for the day in the space below. Be sure beginning time, ending time, and total hours of activity (not counting lunch and breaks) are included.

Section 5:

Please attach other documentation as required by your district (for example: documentation for movement on salary schedule or application or impact points.)