



Unified School District 507
**Professional Development
 Points Request Form**

Section 1:

Name: _____ Date Submitted to Local PDC: _____
 District Name & Number: USD 507 – Satanta Schools Building: _____
 Phone Number: (620) 649- Email: _____

Section 2:

Activity Title: _____ Activity Date(s): _____

Points Requested:

_____ Knowledge (single points) _____ Date of original training: _____
 _____ Application (double points) _____ Date of original training: _____
 _____ Impact (triple points) _____ and _____
 _____ Service to the Profession (single points) _____ Date of Application Points _____
 _____ College Credit _____ Name of College/University _____
 (20 points per credit hour) (Please attach appropriate documentation)

Section 3:

Circle the appropriate box on the matrix below.

91-1-206 Professional Development Plans for Licensure Renewal	Content	Professional Education	Service to the Profession
Knowledge What do you know now that you did not know before?	1 contact hour = 1 pt	1 contact hour = 1 pt	1 contact hour = 1 pt
Application What are you doing now that you could/did not do before?	2x Knowledge Points	2x Knowledge Points	No points at this level
Impact How has student performance im- proved? What has changed about the program?	3x Knowledge Points	3x Knowledge Points	No points at this level

Date Denied: _____ Reason: _____
 Approval Pending: _____ Reason _____
 Return Due Date _____
 Teacher Signature: _____

PDC Committee Use Only

Local PDC:
 Number of Points Approved: _____ Date Approved: _____ Approved by: _____

This form must be submitted first to your local PDC within 30 days of the activity (Summer activities by Sept. 1)



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Section 4:

In the space below, describe the following two items:

How this activity meets the goals of your Individual Development Plan.

How could you implement this in your classroom?

Section 5:

If you have an agenda for the activity, please attach it to this form. Otherwise, please re-create a schedule for the day in the space below. Be sure to include (or the schedule includes), beginning time, ending time, and total hours of activity (not counting breaks or lunch).

Section 6:

Other documentation as required by your district (for example: documentation for movement on salary schedule or application or impact points.)